**Open Opportunities - Release 1 Theming (updated 2/21/18)**

**1 - Branding**:

* Apply the Design System:
  + 1565 – Footer
  + 1563 - Colors
  + 1665 - Typography
  + 1666 - Spacing
  + 1667 - Shell of the page (breakpoints)
  + 1668 - Buttons
  + 1669 - Form Elements
  + 1670 - Logo – Powered by USAJOBS logo
  + 1671 - Top Navigation
  + 1715 – Apply validation
  + 1724 – Login Page
  + 1680 – Update screen shot on login page
  + 1715 - Validation
  + Note: Autocomplete and Footer have been pulled to a later release.
* Branding:
  + 1562 – Design a template for Open Opps newsletter (no development) COMPLETE
  + 1566 – Help Center setup (no development)
  + [OpenOpps@usajobs.gov](mailto:OpenOpps@usajobs.gov) mailbox and footprints setup
* Email Updates:
  + 1567 – Email branding
  + 1542 – Replace Mandrill with Amazon web tool
  + 1704 – Standard email footer
  + 1683    Forgot password Email
  + 1684    New user Email
  + 1685    Opportunity - submitted- email to Task Creator Email
  + 1686    Opportunity - submitted- email to Admin Email
  + 1687    Opportunity - approved - open Email
  + 1689    Task due - in 7 days - Task creator Email
  + 1690    Task due - today - Task creator Email
  + 1691    Task Overdue - Task creator Email
  + 1692    Tash Overdue - Task taker Email
  + 1693    Task Taker - Opportunity - complete Email
  + 1694    Applicants - Interested Email
  + 1695    Applicants - Assigned Email
  + 1696    Applicants - Not assigned Email
  + 1697    Discussion - new comment Email
  + 1706 – Task Creator – Opportunity Complete
* New Emails:
  + 1716 - Task canceled email to applicants

**Outcome**: Branding reflects OPM and USAJOBS and design system is applied.

**How do we measure outcome?** Design system deployed.

**2 – Managing Opportunities** - Improvements from usability tests; Improving selection of opportunity takers:

* 964 – On/off toggle
* 1120 – Task Creator: Progress bar
* 1703 – Task Taker Progress Bar
* 1662 – Admin: Metrics for closing opportunities
* 1656 – Task Creator: Assign applicants
* 1168 – Task Creator: Mark task completed
* 1672 – Task Creator: Mark opportunity completed
* 1430 – Task Creator: Cancel opportunity
* 1751 – Task Taker: Cancel Application
* 1753 – Admin search filters
* 1754 – Non admin search filters
* 1755 – Task Taker Apply
* 1767 – Task Taker – You’re assigned

**Outcome:** System enhancements provide the ability for task creators to more effectively close out their tasks.

**How do we measure outcome?** Metrics on whether task creators are closing out their tasks more on their own without Lisa’s intervention (1662)

**3 - Change management** – PO Work, no development

* Success stories,
* Getting opps from CAOC,
* Drafting a toolkit with examples to share with potential task creators,
* Developing foundational materials,great visuals, materials we can use to help sell this

**Outcome:**

**How do we measure outcome?**